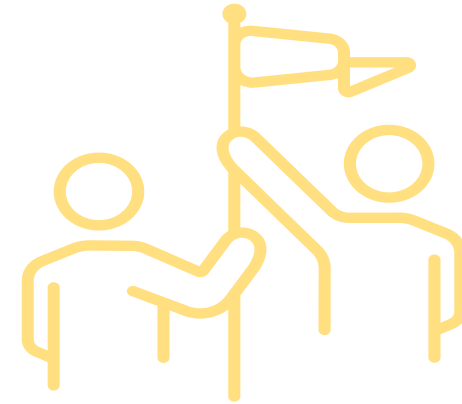




HR Policy Manual-Table of Content



We Go the Extra Miles with you



Basic	Pro	Premium
<ul style="list-style-type: none"> • Introduction • Employment (basic) • Working conditions and Working Hours (basic) • Compensation & Benefits (basic) • Performance Management (basic) • Leaves 	<ul style="list-style-type: none"> • Introduction • Employment (extended) • Working conditions and Working Hours (extended) • Compensation & Benefits (extended) • Performance Management (extended) • Leaves • Grievance • End of Employment • 	<ul style="list-style-type: none"> • Introduction • Employment (extended) • Working conditions and Working Hours (extended) • Talent Acquisition • Compensation & Benefits (extended) • Performance Management • Talent Management • Employee Engagement • Leaves • Disciplinary and Appeal • Grievance • End of Employment • + 10 standard process flow